President’s Cabinet
Meeting Minutes

Date: March 9, 2016

Location: George Washington Hall, Room 303

Present: President’s Cabinet: Leah Cox, Special Assistant to the President for Diversity and Inclusion; Sabrina Johnson, Associate Vice President of Human Resources and Affirmative Action; Jonathan Levin, Provost; Salvatore Meringolo, Vice President for Advancement and University Relations; Richard Pearce, Vice President for Administration and Finance; Jeffrey Rountree, CEO, UMW Foundation; Juliette Landphair, Vice President for Student Affairs; Martin Wilder, Chief of Staff; Kimberley B. Williams, Associate Provost for Enrollment Management

Additional: Carrie Nee, Assistant Attorney General; Pam Verbeck, Executive Office Manager

1. Strategic Enrollment Plan
   *Presented by Jonathan Levin, Provost*
   - There is a presidential appointed committee on recruitment and retention.
   - This year, a strategic enrollment plan was drafted as a charge of long-range goals for the committee to work towards in sub-committees.
   - The hopes are that this will be a discussion item at this summer’s BOV retreat.

2. Strategic Plan (Responsibilities and Timelines)
   *Presented by Jonathan Levin, Provost*
   - A condensed version of a proposed draft Strategic Plan was shared and discussed.

3. Campaign Celebration, May 14
   *Presented by Torre Meringolo, VP for Advancement and University Relations*
   - The Campaign Celebration will be held on May 14, which is prior to the campaign wrap-up so that we can honor President and Mrs. Hurley.
   - Donors and volunteers will be thanked, and celebrate the Hurleys.
   - 7-10 p.m., Chandler Ballroom, with heavy hors deurves, live music, cocktail attire
   - Rector Cuellar will emcee the event.

4. FERPA Update
   *Presented by Juliette Landphair, VP for Student Affairs*
A Family Educational Rights & Privacy Act (FERPA) handout was distributed and reviewed regarding what information can and can’t be shared.

**Announcements:**

**Marty Wilder:**
- The Hurley Convergence Center will be dedicated during the April 15 BOV meeting.
- A UMW family celebration for the Hurley’s will be held for UMW faculty and staff on April 29.

**Leah Cox:**
- The dedication presentation of the Monroe Medal will be held on March 14, and will be followed by the keynote lecture for Women’s History month.
- As part of the “One Campus One Community” Series, there will be a conflict resolution workshop with club presidents on March 21.

**Rick Pearce:**
- The State Budget committees are currently meeting in Richmond. We are hoping to have decisions soon on budget requests that have been put in and possible pay increases. If pay increases are approved, higher education institutions are responsible to pay half.

**Kimberley Johnson:**
- The first batch of enrollment and financial aid offers has gone out.
- There will be a phonathon event to reach out to students who have been offered admission.
- Several admission events are coming up.

**Sabrina Johnson:**
- The UMW Climate Survey deadline has been extended. So far, approximately 39% have completed the survey.
- Sabrina thanked all for participating in the Leadership UMW program yesterday.
- There are no new updates on FLSA.

**Torre Meringolo:**
- The Capital Campaign is doing well.

**Juliette Landphair:**
- A breakfast meeting will be held tomorrow with commuter students.

**Jeff Rountree:**
- A meeting to discuss Hillel will be held on April 10.

**Jonathan Levin:**
- The new academic year faculty contracts have August 15 as their start date.

**Upcoming Meetings:**

**March 16** – President’s Cabinet Meeting Cancelled Due to BOV Executive Committee Meeting

**March 23** – Leadership Council Meeting (led by Provost Levin), 1-3:00 p.m., Lee Hall, Room 412

**March 30** – President’s Cabinet Meeting, 2-4 p.m., GW 303