President’s Cabinet
Meeting Minutes

Date: September 2, 2015

Location: George Washington Hall, Room 303

Present: President’s Cabinet: Richard Hurley, President; Leah Cox, Special Assistant to the President for Diversity and Inclusion; Sabrina Johnson, Associate Vice President of Human Resources and Affirmative Action; Juliette Landphair, Vice President for Student Affairs; Jonathan Levin, Provost; Torre Meringolo, Vice President for Advancement and University Relations; Richard Pearce, Vice President for Administration and Finance; Jeff Rountree, Chief Executive Officer, UMW Foundation

Additional: Carrie Nee, Assistant Attorney General/Education Section; Pam Verbeck, Executive Office Manager

1. University Center and Reservations
Presented by Juliette Landphair, Vice President for Student Affairs
- Because the building opened a few weeks later than planned, IT still needs to complete work.
- The University Center will be available for booking meeting space and should be fully functional by January 1, 2016.
- As spaces become functional, usage will be allowed as approved (internally only).
- Fee structures are being reviewed for the ballroom.
- Landscaping will be done this fall. Grass seed will be used in place of sod.

2. Staff Salary Adjustments
Presented by Sabrina Johnson, Associate Vice President for Human Resources and Affirmative Action
- The recommendation is to wait on approval of in-band adjustments for all AP and classified employees until the University has a feel for the fiscal predictions, which hopefully, will be in the next month.
3. Guns, Anchors, Mary’s Home, Communications Taskforce, Fac/Staff Dining
   
   Presented by Rick Pearce, Vice President for Administration and Finance
   
   - Some of the historical artifacts at the Dahlgren campus are guns and anchors. Mr. Pearce asked the Cabinet if they were ok with that, which they approved.
   - UMW is a sponsor for “Save Mary Washington’s House.” They are holding a gala on September 12.
   - Hall Cheshire and Ruth Lovelace already have contracts in place for risk management that might be of help to the Communications Taskforce.
   - Seating options were discussed for the faculty and staff dining area in the University Center.

Announcements:

Juliette Landphair:
   - Dr. Landphair held her first meeting with members of the student Feminist group.

Jonathan Levin:
   - The question was raised about the business meal exemption policy for certain meetings. Rick Pearce will review with his team and give feedback afterwards.

Jeff Rountree:
   - The Giant in Eagle Village is being renovated.
   - The Hyatt continues to have a great summer for occupancy rates.

Rick Pearce:
   - An occupancy permit has been obtained for the “Hostess” property.

Torre Meringolo:
   - A film crew was here this past Monday and Tuesday creating UMW’s first TV ad that will be featured in the Richmond and Tidewater markets. The 30 second spot is being produced by a film company from Maine, and features a series of UMW students.

Upcoming Meetings:

September 9 – President’s Cabinet Meeting, 2-4 p.m., GW 303
September 16 – President’s Cabinet Meeting, 2-4 p.m., GW 303
September 23 – Leadership Council Meeting, 1-3 p.m., Lee Hall, Room 412
September 30 – President’s Cabinet Meeting, 2-4 p.m., GW 303