



## President's Cabinet Meeting Minutes

**Date:** Wednesday, March 27, 2013

**Location:** George Washington Hall, Room 303

**Present:** President's Cabinet: Richard Hurley, President; Meta Braymer, Vice President for Economic Development and Regional Engagement; Leah Cox, Special Assistant to the President for Diversity and Inclusion; Salvatore Meringolo, Vice President for Advancement and University Relations; Ian Newbould, Interim Provost; Richard Pearce, Vice President for Administration and Finance; Douglas Searcy, Vice President for Student Affairs; Martin Wilder, Chief of Staff

Additional: Sabrina Johnson, Associate Vice President for Human Resources and Affirmative Action; Abbie McGhee, Coordinator of Community Events; Sean Simons, Student Intern; Pam Verbeck, Executive Office Manager; Susan Worrell, Special Assistant to the President for University Events

**Absent:** Jeffrey Rountree, CEO, UMW Foundation

1. Proposed Speakers for the Fredericksburg Forum  
*Presented by Susan Worrell, Special Assistant to the President for University Events, and Abbie McGhee, Coordinator of Community Events*
  - Average speaker fees for the Forum are \$60,000 in contrast to the average \$6,000 fee in 1996.
  - Ticket sales have been low for the past several events. The event is self-sustaining and does not have a budget.
  - During the last Forum committee meeting, the recommendation was made that the Forum be discontinued, or have one final performance.
  - The Cabinet discussed the recommendation and a suggestion was made to put the focus on Great Lives programming in place of the Forum.
  
2. Division Compensation Guidelines and Recommendations (Advancement and University Relations)  
*Presented by Salvatore Meringolo, Vice President for Advancement and University Relations*

- The “Cabinet Level Administration of A/P Pay Actions” was distributed and used as a basis for discussion of current requests for pay review in the Division of Advancement and University Relations as a result of current needs in that organization.
  - This conversation was addressed because it would be beneficial to keep the Cabinet abreast of pay actions amongst divisions.
3. April Board of Visitors Meeting  
*Presented by Martin Wilder, Chief of Staff*
- The agenda for the April 17-19, 2013 Board of Visitor’s meeting was distributed and discussed.
  - The Cabinet was encouraged to turn meeting materials in at least one week prior to the April Board of Visitors meeting.
4. President’s Roundtable  
*Presented by Martin Wilder*
- The President’s Roundtable will meet on April 11, 2013. The agenda was distributed and discussed.
  - All Cabinet members are invited.
5. Announcements:
- Ian Newbould attended the morning open information session for the Strategic Allocation consultation and shared feedback from the audience. Sabrina Johnson, who was also present, reported that the flow of the work sessions went very well and that the members were positive, focusing on the best interest of the university.
  - Cabinet members are requested to attend the Parent Leadership Circle meeting on Saturday, April 13 to present updates. *Salvatore Meringolo*
  - The Multicultural Fair will be held on Saturday, April 13. The spring formal will take place on Saturday, April 20. *Douglas Searcy*
  - Interviews are taking place for a web designer. *Salvatore Meringolo*
  - Regional Economic Plan action steps for the next six months are in progress. There will be one large regional project. *Meta Braymer*
  - The James Farmer Post-doc position interviews have been completed. The chosen candidate will be announced soon. *Leah Cox*
  - President and Mrs. Hurley hosted a reception at Brompton for out-of-state high school guidance counselors last week, which was sponsored by the Office of Admissions.
  - Richard Pearce requested and received approval of the Ethics policy draft.

- The SACS QEP run-through will take place during the Leadership Council meeting on Wednesday, April 10 at 2:30 p.m. in the JAEC Minor Board Room.
- The President's Cabinet will meet as the Green Light Committee (GLC) on Wednesday, April 3. The GLC will convene to review in-band requests and Human Resource's review findings. In-band requests are reviewed twice each fiscal year.